



THE STATE UNIVERSITY OF ZANZIBAR

VACANCY ANNOUNCEMENT FOR THE POSITION OF DEPUTY VICE CHANCELLOR ACADEMIC, RESEARCH AND CONSULTANCY

The Council of State University of Zanzibar seeks to recruit Deputy Vice-Chancellor Academic, Research and Consultancy from suitably qualified and competent Tanzanian candidates with excellent credentials. The Deputy Vice-Chancellor Academic, Research and Consultancy shall work under the directive of the Vice-Chancellor of the University.

Qualifications and Experience:

The candidates should possess the following qualifications and experience.

- Holders of PhD degrees from recognised higher learning institutions.
- Be at least at the rank of Associate Professor or Professor at the time of application.
- Have at least seven (7) years working experience in higher learning institutions, of which at least four (4) years in managerial position.
- Have a capacity to promote learning and extension in a competitive environment.
- Have ability and leadership skills to effectively co-ordinate academic and administrative functions.
- Be accomplished scholars with proven track records in formulating and managing academic and administrative programmes as well as supervising and mentoring postgraduate students.
- Proven capacity to promote learning, teaching, research and development in higher learning institutions.
- Knowledge of national laws and policies specifically in educational and public service laws.
- Be of high ethical standards, integrity and professionalism and adhere to national Constitution on leadership and integrity.
- Have excellent leadership, interpersonal and communication skills.
- Be persons who would not be older than 57 years by November, 2024 when the post is scheduled to be occupied.

Tenure:

The Deputy Vice Chancellor Academic, Research and Consultancy shall serve the office for a term of three (3) years and may be re-appointed for another term of three (3) years subject to the Council's recommendations and approval of the Chancellor on evidence of excellent performance.

Remuneration:

According to State University of Zanzibar salary scales.

Duties and Responsibilities:

The Deputy Vice-Chancellor responsible for Academic, Research and Consultancy shall be the head of the Academic Division and will oversee all academic matters of the University and is the Principal assistant and responsible to the Vice Chancellor in all matters pertaining to academic affairs, research and consultancy services of the University. In the absence of the Vice-Chancellor will perform the functions of the Vice Chancellor.

As a principal assistant to the Vice-Chancellor on academic matters, the successful applicant shall: -

- i. Be responsible to the Vice-Chancellor in respect of such matters of academic, research and consultancy and delivery.
- ii. Facilitate learning (through teaching) of academic programmes in the University.
- iii. Be responsible for smooth running and development of academic programmes in the University.
- iv. Advise on all matters pertaining to academic, management, quality control and assurance.
- v. Evaluate current academic progress of the University and recommending future programmes.
- vi. Recommend appropriate budgets for Schools, Institutes, Directorates and Research Centres of the University.
- vii. Oversee research and consultancy activities at Schools, Institutes, Directorates and Research Centres.
- viii. Coordinate the development and establishment of academic programmes and management of academic resources.
- ix. Maintain collaboration and linkages with both local and international institutions of higher learning for academics, research and innovation programmes.
- x. Perform any other related duties as may be assigned to him or her by the Vice-Chancellor or by the University Council.

Mode of Application:

- Applicant should submit six (6) copies of an up-to-date and detailed curriculum vitae (detailing academic qualifications, awards/scholarship/funding membership to professional associations and linkages), copies of relevant certificates, e-mail addresses and telephone contacts.
- Applicant should also provide names, e-mail, telephone numbers and contact addresses of three referees and request the referees to forward their confidential reports to the undersigned directly.
- Six (6) copies of the application,
- Referees confidential report on the applicant's suitability for the post should be sent via registered mail or courier in an envelope marked

“Application for the Position of Deputy Vice-Chancellor Academic, Research and Consultancy” and reference number on left hand side of the envelope.

- All applications should be addressed to the Vice-Chancellor, State University of Zanzibar, P. O. Box 146, Zanzibar-Tanzania and should be sent to the under-signed to be received on or before 16th November, 2024.
- All short-listed candidates shall be required to make themselves available for interaction at an appointed date.

Contact Addresses

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