

**THE STATE UNIVERSITY OF ZANZIBAR**  
**STUDENTS' ORGANIZATION CONSTITUTION**

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## **PREAMBLE**

**WE** the students of the State University of Zanzibar;

**AWARE** that the Organization of Students at State University of Zanzibar is established to serve the students community in the pursuit of academic and social welfare, peace, prosperity and integrity;

**APPRECIATING** that, the existence of different campuses as the primary units of SUZASO members in the State University of Zanzibar whose aims shall be to further the interest of the SUZASO members at all years of study and advocates to avoid discrimination on the basis of races, religion, colour, creed, place of birth, sexual orientation, disability, age, marital status or status with regards to public assistance.

**ENCOURAGING** that, working transitions of academic life and cultivation of a genuine and responsible sense of leadership, noting that the democratic values of transparency, accountability and respect for students rights; social justice shall be institutionalized in our systems of Organization in order to ensure that democracy is enjoyed by all students.

**CONVINCED** that, this Constitution shall guarantee continued peaceful existence of the State University of Zanzibar Students Organization known to us herein as the SUZASO.

**RECOGNIZING** that, the desire of the students of the State University of Zanzibar to be a self determining Organization within the authority of State University of Zanzibar Act and other applicable laws of Zanzibar and United Republic of Tanzania.

**Do** hereby dedicate our efforts to adopt, enact and give to ourselves and to our future generations this Constitution as the Constitution of **STATE UNIVERSITY OF ZANZIBAR STUDENTS' ORGANIZATION (SUZASO)**.

## **CHAPTER ONE**

### **ORGANIZATION, INTERPRETATIONS AND MEMBERSHIP**

#### **PART ONE**

#### **ORGANIZATION AND INTERPRETATIONS**

##### **1. Name**

- (1) It is hereby established a student's organization to be known as the State University of Zanzibar Student's Organization and its acronym shall be SUZASO.
- (2) The Head Office of the Organization shall be situated at main campus of the University or may open branch at any School, Institute or Constituent College when the situation so requires upon approval of the Student Representative Council.
- (3) The Organization shall conduct its business throughout Unguja and Pemba.
- (4) The Organization shall be the sole and official representatives of the students of the University.
- (5) The Official language of the Organization shall be English, Kiswahili or any other language as may be applicable.

##### **2. Supremacy of the Constitution**

- (1) This Constitution shall apply to State University of Zanzibar Student's Organization for the operation of student welfare.
- (2) This Constitution shall come into operation upon approval by the State University of Zanzibar Council.

##### **3. Governing principles of the Organization**

- (1) The Organization is committed to provide equal opportunities and to avoid discrimination on the basis of race, religion, colour, creed, national origin, sex, sexual orientation, age, marital status, disability or status with regards to public assistance.

(2) In addition to the provisions of sub article (1) of this article, the Organization shall adhere to the following principles:

- (a) transparency in all its affairs;
- (b) accountability for its actions and omissions;
- (c) observance of sense of responsibility in its decisions and pursuits;
- (d) be guided by good moral principles; and
- (e) respect, implement gender mainstreaming equal treatment for all.

#### **4. Interpretation**

"Act" means the State University of Zanzibar Act No. 8 of 1999;

"Class Representatives" means the students appointed by the students of the respective class to represent in the Students Representatives Council;

"Clerk" means the Clerk of the Student Representative Council appointed by the President under article 25(1) of this Constitution;

"Dean of Students" means the Dean of Students of the University appointed under the provisions of the Act;

"Deputy Minister" means the Deputy Minister appointed by the President under article 46(1) of this Constitution;

"Deputy Speaker" means the Deputy Speaker of the Students Representative Council elected under article 19(1) of this Constitution;

"Faculty Representatives" means the students appointed by the respective faculty to represent in the Students Representative Council;

"Institute" means the Institute of the University established under section 20(2) of the Act;

"Minister" means the Minister of Student Government appointed by the President under article 46(1) of this Constitution;

"Organization" means the State University of Zanzibar Students Organization established under this Constitution;

"President" means the President of the Organization elected under article 27(1)(a) of this Constitution;

"Prime Minister" means the Prime Minister of the Student Government appointed by the

President under article 42(1) of this Constitution;

"School" means a School of the University established under section 20(1) of the Act;

"Secretary General" means the the Secretary General of the Organization appointed under article 51 of this Constitution;

"Speaker" means the Speaker of the Students Representative Council elected under article 19(1) of this Constitution;

"Students Arbitration Organ" means the Students Arbitration Organ established under article 53 of this Constitution;

"Students Baraza" means Students Baraza of the Organization established under article 14 of this Constitution;

"Students Cabinet" means the Students Cabinet of the Organization established under article 48 of this Constitution;

"Students Government" means the Students Government of the Organization established under article 27 of this Constitution;

"Students Representatives Council" means the Students Representatives Council of the Organization established under article 16 of this Constitution;

"University Management" means the Management of the University established under the provisions of the Act;

"University" means the State University of Zanzibar;

"Vice President" means the Vice President of the Organization appointed under article 36(1) of this Constitution.

## **PART TWO**

### **OBJECTIVES AND FUNCTIONS OF THE ORGANIZATION**

#### **5. Objectives of the organization**

The objectives of the Organization are:

- (a) to promote and maintain students interests during their studies at the University without violating any law governing the University;
- (b) to establish a proper system for communication between the University authorities and students as well as maintaining harmonious relations between



- students and staff of the University and the community at large;
- (c) to promote and maintain respect for learning and the pursuit of truth, and to ensure that every student understands his responsibility to educate at the best of his capabilities and to search knowledge for the betterment of human kind and in so doing cherish and promote academic freedom as an inalienable right of student at the University;
  - (d) to stimulate and promote all desirable aspects of cultural development which inculcate the spirit in order to keep the University a fertile ground from which best talents are developed;
  - (e) to perform duties and exercise all powers vested in or conferred on the Organization under any provisions of the law governing the University;
  - (f) to act as intermediary between students and the University Administration, the Revolutionary Government of Zanzibar, Government of the United Republic of Tanzania and all other students sponsors through other Institutions;
  - (g) to facilitate student participation in contemporary issues in which the Organization and University are interested;
  - (h) to deliberate and take appropriate action on such matter that affect the general welfare of the students;
  - (i) to endeavor to achieve its objectives devoid of political, social, religious, racial bias or any other form of discrimination;
  - (j) to ensure equitable gender participation in students' affairs at the University; and
  - (k) to do any such other things as may be necessary to the achievement of the objectives of the Organization.

## **6. Functions of the Organization**

In pursuit of its objectives provided under this Constitution, the Organization shall carry out the following functions:

- (a) to initiate or undertake activities for benefit of the students;
- (b) to organize debates, seminars, workshops, conferences, congress, study tours and symposia to enhance intellectual and socio-economic awareness of the students;

- (c) to mobilize funds raising and sponsor students in academic fields in order to promote creativity and originality on matters of intellectual interest to the scholarly community;
- (d) to publish, broadcast and print through the mass media in pursuance of students' rights and their welfare in conformity with the objectives and status of the Organization through journals, books, news papers, leaflets, magazines, recording or any other means of presenting information to the public;
- (e) to invite, after consultation with the Dean of Students, the distinguished personalities, to interact with the students of the Organization by way of lecture, panel or group discussions, workshops or any other means that would promote a healthily discussion of contemporary social, scientific and any other academic issue;
- (f) to correspond and communicate or otherwise promote relationship between the Organization and any other organization which has similar objectives;
- (g) to organize and co-ordinate students activities in pursuance of their welfares;
- (h) to assist in the counselling of students with regard to their academic, social and disciplinary matters;
- (i) to maintain and promote fraternal relations with other students' institutions and alliances of higher learning Institutions in and outside Tanzania;
- (j) to promote and maintain tranquillity, democracy and co-operation among students of the University regardless of differences in nationality and other diversities; and
- (k) to do any other thing that conforms to the objectives of the Organization.

### **PART THREE**

#### **MEMBERSHIP, RIGHTS AND OBLIGATION OF THE STUDENTS**

##### **7. Membership**

- (1) Every student of the University shall be a member of the Organization upon

being registered as a student and his membership shall cease upon the cessation of his studentship.

- (2) Every student shall pay subscription fee as may be prescribed from time to time by Student Cabinet after consultation with Dean of Students.
- (3) The subscription fee shall be paid as part of the registration process in accordance with the procedures laid down by the University and shall be deposited into the Organization Bank Account in such manner that shall be agreed between the University Management and the Student Government.
- (4) Subject to sub article (3) of this article, the subscription fee paid shall not be refunded.

## **8. Rights of students' Organization**

Every student of the Organization shall have the following rights:

- (a) the right to stand for elections to any elective office of the Organization subject to the provisions of this Constitution;
- (b) the right to vote in any elections for any office of the Organization;
- (c) the right to take part in all activities of the Organization without hate or hindrance;
- (d) the right to access of information of the Organization in accordance to this Constitution; and
- (e) the right to inspect the books of accounts and seek clarification on any other matter pertaining thereto.

## **9. Obligations of the students**

Every student shall have the following obligations:

- (a) to uphold and preserve the values of this Constitution;
- (b) to pay subscription fee when due;
- (c) to be an example of high self discipline and academic responsibility;
- (d) to participate in all activities leading to fulfillment of the objectives of the Organization;
- (e) to attend meetings regularly and implement the resolutions reached or

discharge duties given to him;

- (f) to respect student by-Laws as it is a condition for admission;
- (g) to promote objectives of the Organization as provided under this Constitution;
- (h) to respect the property of Organization, the University and the public at large; and
- (i) to perform any other duty in accordance with the objectives of the Organization.

**10. Compliance statement**

- (1) Upon approval by the Council of the State University of Zanzibar, the Organization shall be deemed to be registered as the State University of Zanzibar Students' Organization established for the welfare of the students of the University;
- (2) The State University of Zanzibar Students Organization shall comply with all laws of Zanzibar, the United Republic of Tanzania as well as University's policies, procedures and practices.

**CHAPTER TWO  
STRUCTURES OF THE ORGANIZATION**

**PART ONE  
ORGANS OF THE ORGANIZATION**

**11. Organs of the Organization**

There shall be the following organs of the Organization:

- (a) Students Baraza;
- (b) Students Representative Council;
- (c) Student Government; and
- (d) Student Arbitration Organ.

## **12. Status of the Organs of the Organization**

The organs of the Organization shall have the following status:

- (a) the Students Baraza shall be the general assembly of all students of the University with the roles as provided under this Constitution;
- (b) the Students Representative Council shall be the Legislative Organ of the Organization its roles shall be as provided under this Constitution;
- (c) the Students Government shall be the Executive Organ of the Organization in which its roles shall be as provided under this Constitution; and
- (d) the Students Arbitration Organ shall be the Judicial Organ of the Organization its roles shall be as provided under this Constitution.

## **13. Meetings and decisions of the Organs of the Organization**

- (1) The ordinary meeting of each Organ of the Organization shall be as provided under the University almanac.
- (2) The Organs of the Organization may have extra-ordinary meetings depending on the urgent need for such meeting in accordance with the provisions of this Constitution.
- (3) The decision of any organ of the Organization shall be made by simple majority votes of member present and votes.
- (4) More than half of the total number of members of every organ shall constitute a quorum of the respective organ of the Organization.

## **PART TWO**

### **STUDENTS BARAZA**

## **14. Composition of Students Baraza**

- (1) There shall be a Students Baraza which shall be composed of all registered students of the University.
- (2) The Students Baraza shall be summoned by the notice issued by General Secretary upon consultation with the President and the Dean of Students.
- (3) The Students Baraza shall be presided over by the President or Vice President or any office bearer and the General Secretary shall be the Secretary of the Students Baraza.

**15. Functions of the Students Baraza**

The Students Baraza shall have the following functions:

- (a) to advise the Students Government on any matter that affects students' welfare;
- (b) to advise the University Management on any matter that has a common interest to the welfare of the students;
- (c) to direct any Organ of the Organization on any matter that need to be done in order to protect or enhance the welfare of students;
- (d) to receive any report on any matter resolved by the Student Representatives Council, Students Government, the University or any other relevant authority.
- (e) to deliberate and resolve on any matter that needs to be discussed and approved by the Students Baraza.
- (f) to do any other function related to the objectives of the Organization and the provisions of this Constitution.

**PART THREE**

**STUDENTS REPRESENTATIVES COUNCIL**

**16. Students Representatives Council**

There shall be Students Representatives Council of the Organization which composed of:

- (a) Speaker;
- (b) Deputy Speaker;
- (c) Cleark;
- (d) Prime Minister and Ministers;
- (e) Class Reprntatives from each programme;
- (f) Faculty Representatives;
- (g) one repretative from disable students; and
- (h) two representatives from each School and Institute of the University.

**17. Notice and meetings of Students Representatives Council**

- (1) All notice of the Students Representative Council meetings shall be issued by the Clerk after consultation with the Speaker and Prime Minister.
- (2) The Clerk shall issue notice of a meeting seven days prior to the date fixed for such meeting provided that, the notice shall specify date, venue and proposed agenda of the meeting.
- (3) The Students Representative Council shall meet in every semester not less than two times according to date in the University almanac and may meet any time as may be fixed by the Speaker.
- (4) The meetings of the Student Representative Council shall be presided over by the Speaker or in case of his absence by the Deputy Speaker.

**18. Powers and functions of the Students Representatives Council**

- (1) The Students Representatives Council shall have the following functions:
  - (a) to elect the Speaker and Deputy Speaker;
  - (b) to approve the name of the Prime Minister;
  - (c) to oversee and direct Students Government on such matters that affects the welfare of the students;
  - (d) to receive, deliberate and approve proposed policies of Students Government;
  - (e) to receive, deliberate and approve annual budget of the Students Government;
  - (f) to make proposal for amendment of the provisions of this Constitution or any rules governing the University;
  - (g) to deliberately consider and take any appropriate action on any motion submitted to it in relation to any disciplinary matter of the office bearer or any member of the Students Representatives Council;
  - (h) to establish any committee as it deems necessary for execution of its functions;
  - (i) to receive and take appropriate action on the annual general handover report

by the Organization;

- (j) to make provisions in any appropriate manner for regular auditing of books of accounts of the Organization;
  - (k) to make any rules or regulations for the purpose of regulating students affairs; and
  - (l) to perform any other duty in the best interest of the students.
- (2) The Students Representatives Council shall have powers to make standing orders for the purpose of conducting of its business.

### **19. Office of Speaker and Deputy Speaker**

- (1) There shall be Speaker and Deputy Speaker of the Student Representatives Council who shall be elected by members of the Student Representatives Council.
- (2) The Speaker and Deputy Speaker shall be elected within seven days after the general election.
- (3) The Speaker and Deputy Speaker shall hold office for a period of one year from the date of he is elected.
- (4) The Speaker and Deputy Speaker shall not be a member of the Students Government.

### **20. Roles of the Speaker**

The Speaker shall be:

- (a) the leader of the Student Representatives Council;
- (b) the Chief Spokesman of the Student Representatives Council;
- (c) presiding officer over all meetings of the Student Representatives Council; and
- (d) key representative of the Student Representatives Council in any meeting where the Student Representatives Council invited.

### **21. Qualifications for Speaker and Deputy Speaker**

A student qualifies to contest for a post of Speaker or Deputy Speaker if he is:

- (a) fluent in speaking and writing English and Kiswahili;



- (b) a student of good credibility and conduct;
- (c) a member of Student Representatives Council;
- (d) being a student of good academic performance; and
- (e) not in the final academic year of his studies at the time of contesting.

**22. Vote of no Confidence against the Speaker or Deputy Speaker**

- (1) The Speaker and Deputy Speaker shall cease to hold office if he is removed from the office by special resolution of the Student Representatives Council supported by not less than two third of members present at the meeting.
- (2) The motion of vote of no confidence against the Speaker or Deputy Speaker shall be submitted to the Clerk fourteen days prior to the meeting which shall hear and determine that motion.
- (3) The motion of vote of no confidence against Speaker or Deputy Speaker shall be made if supported by signatures of not less than two third members of the Student Representatives Council.
- (4) The motion shall be submitted to the Clerk who shall serve a copy to the Speaker or Deputy Speaker as the case may be, within seven days prior to the meeting.
- (5) In case the motion of vote of no confidence is against Speaker, the Deputy Speaker shall preside over the meeting which shall determine the motion and if Speaker and Deputy Speaker are facing allegations of vote of no confidence, the Students Representatives Council shall appoint one member among its members to preside the meeting for determination.
- (6) If the Students Representatives Council passes resolution of vote of no confidence against Speaker, after affording the Speaker right to defend himself, the Deputy Speaker shall forthwith assume the office of the Speaker and the new Deputy Speaker shall be elected forthwith.
- (7) Where resolution of vote of no confidence passes against both Speaker and Deputy Speaker, the Students Representatives Council shall conduct election to fill the vacancies.

- (8) For avoidance of doubt, similar procedures of vote of no confidence for the Speaker shall apply also in case of vote of no confidence against Deputy Speaker.

**23. Grounds for vote of no confidence against Speaker or Deputy Speaker**

The proceedings of vote of no confidence against Speaker or Deputy Speaker shall only be instituted if Speaker or Deputy Speaker:

- (a) commits gross misconduct;
- (b) misuse funds or property of the Organization;
- (c) commits examination irregularities;
- (d) violates any provision of this Constitution or rules made thereunder; or
- (e) has done anything which lower the reputation of the Organization.

**24. Roles of the Deputy Speaker**

- (1) Subject to the provisions of this Constitution, the Deputy Speaker shall be the principal assistant to the Speaker.
- (2) The Deputy Speaker shall perform all duties as may be assigned to him by the Speaker.
- (3) In the performance of his powers, the Deputy Speaker shall be under the supervision of the Speaker.

**25. Clerk of the Students Representative Council**

- (1) There shall be a Clerk of the Students Representatives Council who shall be appointed by the President.
- (2) The Clerk shall hold office for a period of one year.
- (3) The Clerk shall be responsible for the proper functions of Students Representatives Council.
- (4) The Clerk shall be removed from office according to the procedures provided under this Constitution.

**26. Grounds for removal of Clerk**

The Clerk of the Students Representatives Council shall be only removed from his office if he:

- (a) fail to perform his functions;
- (b) misuse funds, property or name of his office;
- (c) violate the provisions of this Constitution; or
- (d) has done anything which lower the reputation of the Organization.

**PART FOUR  
STUDENTS GOVERNMENT**

**27. Students Government**

- (1) There shall be a Student Government which shall be composed of:
  - (a) President;
  - (b) Vice President;
  - (c) Prime Minister; and
  - (d) Ministers.
- (2) The President shall be the head and Chief Spokesman of the Organization in all matters related to the welfare of the students in accordance with the objectives of the Organization.
- (3) The President shall be elected by the students in a general election conducted in accordance with the Student Election Regulations made under this Constitution.
- (4) Subject to any provision of this Constitution, the Student Cabinet shall be the principal organ for policy implementation and advising the President in all matters regarding to the exercising of his powers in accordance with the objectives of the Organization.

**28. Qualifications of the President**

A person shall qualify to contest for the presidential office if he:

- (a) is enrolled and registered in the University;
- (b) is not a first or final academic year of his study;
- (c) is capable in a good academic performance of not less than 3.5 GPA; and
- (d) has good conducts and characters.

**29. Powers of the President**

The President shall have the followings powers:

- (a) to represent the Organization or appoint representatives of the Organization in such Organs of the University or any relevant authority where there is no such a specific person appointed through any other means;
- (b) to appoint office bearers subject to the provisions of this Constitution;
- (c) to supervise the implementation of the decisions made by the Student Representatives Council and the Students Baraza;
- (d) to preside over meetings of the Students Cabinet and Students Baraza and other meetings at the campus where necessary;
- (e) to link the Organization and the University Management in all such matters that have interests to University Students; and
- (f) to perform any other duties in conformity with the Organizations objectives.

**30. General Conditions of Appointments**

- (1) Without prejudice to the provisions of this Constitution the President when making any appointment of the Ministers shall ensure proportional representation of all students including postgraduate and under graduate students, gender from University Schools and Institute.
- (2) Without prejudice sub article (1) of this article, the President shall appoint a Minister who shall be responsible for post graduate matters who shall deal with all issues specifically related to Postgraduate studies.

**31. Tenure of the President**

- (1) The tenure of the President shall be one year from date when he elected.
- (2) The President shall, before assuming any responsibilities of his office take and subscribe an oath of allegiance before the Dean of Students.

**32. Cessation of the office of the Presidency**

- (1) The President shall cease to hold the office if any of the following events occur:
  - (a) if he resign;
  - (b) in case of death;

- (c) by cessation of his studentship for any reason or under suspension;
  - (d) by impeachment; or
  - (e) if he becomes incapacitated to discharge his office duties for six months consecutively for reasons of ill-health.
- (2) Where the office of the President is vacant for a period of:
- (a) not less than six months, the election of the new President shall be held; or
  - (b) more than six months, the Vice President shall assume the duties of the President and shall appoint new Vice President.

### **33. Impeachment of the President**

- (1) The Students Representatives Council may pass a resolution to impeach the President from the office if a motion to impeach him is instituted and passed in accordance with the provisions of this Constitution.
- (2) Subject to sub article (1) of this article, the motion to impeach the President shall not be moved save for, if it is alleges that he:
- (a) has committed acts which substantively violates this Constitution;
  - (b) has conducted himself in a manner which grossly lowers the reputation or esteem of the office of the President; or
  - (c) has failed or refused to abide to any lawful directives issued by the Students Baraza, Students Representatives Council or Students Arbitration Organ in accordance with the provisions of this Constitution provided that such orders or directives shall not conflict with the laws of the University or any other applicable law.

### **34. Procedures to impeach the President**

- (1) The Students Representatives Council shall not pass a resolution to impeach the President save only if:
- (a) the motion signed by not less than two third of all members of the Students Representatives Council;
  - (b) the motion has been submitted to the Clerk and the copy served to the President and Speaker immediately;

- (c) the motion shall be deemed to be served to the President if there is evidence that he received it himself or it was delivered and received at his office.
- (2) The Speaker shall, upon receipt of the copy of the motion to impeach the President, constitute a Committee of not more than five members to inquire the allegation made against the President.
  - (3) The Committee shall conduct investigations and submit its findings to the Speaker within fourteen days from the date upon which the Committee is constituted.
  - (4) The Speaker shall, upon received the findings of the Committee, inform the President the allegation against him and issued a notice of seven days to convene the Students Representatives Council meeting.
  - (5) The Speaker shall serve to the President the report and findings of the Committee together with the notice to convene the Students Representatives Council meeting.
  - (6) Upon the date of the Students Representatives Council meeting, the Speaker shall table the report before the Students Representatives Council and shall give the President opportunity to respond to the allegations made against him and after his defense the President shall vacate the meeting
  - (7) The Students Representatives Council shall deliberate on the findings of the Committee and the President responses and make decisions thereof.
  - (8) The decision to impeach the President shall only be made if the resolution passed by vote of not less than two third of the Students Representatives Council members present and vote.
  - (9) Where the resolution to impeach the President is passed under sub article (8) of this article, the President shall cease to hold office immediately.

**35. Announcement of results for impeachment of the President**

- (1) If the resolution to impeach the President is passed by Students Representatives Council, the Speaker shall issue notice through student's notice board of the University to inform the students as to that effect.

- (2) Subject to the provision of this Constitution, the Speaker shall inform the Students Electoral Committee on the vacancy of the office of the President in order to prepare for re-election of the President.
- (3) If the motion to impeach the President is passed, all Ministers and Secretary General shall cease to hold their offices provided that subject to the provisions of this Constitution, the Vice-President, shall assume the office of the President for the remaining term.

**36. Vice President Office**

- (1) There shall be a Vice President who shall be elected by in the same day of election the President in accordance with provisions of this Constitution and subject to the Students Election Regulations made under this Constitution.
- (2) The Vice-President shall be the principal assistant to the President in respect of all matters concerning students generally.
- (3) The Vice President before assuming his power, shall take and subscribe an oath of allegiance before the Dean of students.

**37. Qualifications for Vice President**

Qualifications for Vice President shall be the same as the qualifications for the President.

**38. Functions of the Vice President**

- (1) Without prejudice to the Article 35(2) the Vice President shall perform the following functions:
  - (a) assist the President in making follow-up on the day to day activities of Organization plans and programs;
  - (b) perform all duties and functions of the office of the President when the President is out of the office; and
  - (c) perform all duties and functions assigned to him by the President.
- (2) The Vice President shall in the performance of his functions, consult the President.

- (3) In the performance of his functions, the Vice President shall be answerable to the President.

**39. Tenure of office of the Vice President**

The Vice President shall hold office for a period of one year from the date he is elected as a Vice President.

**40. Vacant of office of the Vice President**

- (1) The Vice President shall hold the office until:
  - (a) his tenure of office expires;
  - (b) he resigns;
  - (c) he is discontinued from studies; or
  - (d) he is sworn in as a President after the office of the President has fallen vacant subject to the provisions of this Constitution.
- (2) In case the office of the Vice President become vacant, the President shall appoint other student who qualify to the post of Vice President to be Vice President.
- (3) Where the office of Vice President become vacant within three months before the general election, the office of the Vice President shall remain vacant.

**41. Impeachment of the Vice President**

The procedures for impeachment of the Vice President shall be the same as provided for impeachment of the President.

**42. Prime Minister**

- (1) There shall be a Prime Minister who shall be appointed by the President.
- (2) The name of Prime Minister shall be submitted to the Students Representatives Council for endorsement within seven days since the President sworn in after the general election.
- (3) The Prime Minister shall before assuming his office, take and subscribe to an oath of allegiance before President.



**43. Tenure of Prime Minister**

The Prime Minister shall hold the office until when any of the following occurs:

- (a) the day the new President is sworn in after the general election;
- (b) he resigns;
- (c) the day when his appointment is terminated by the President;
- (d) the day when the new Prime Minister is appointed;
- (e) the day when he ceases to be a student for any reason or suspended from studies; or
- (f) the day he is impeached by the Students Representatives Council.

**44. Functions of the Prime Minister**

- (1) The Prime Minister shall have the following functions:
  - (a) to assist the President and Vice President in making follow-up of the day to day implementation of organizations plans and programs;
  - (b) to perform all duties and functions of the office of the President and Vice president when they are both out of office;
  - (c) to co-ordinate the activities of Ministries and other organs of the organization.
  - (d) to be the head of the government in the Students Representatives Council;
  - (e) to advise the President on any disciplinary action that has to be taken against any member of the Cabinet;
  - (f) to advise the President on any matter relating to students affairs; and
  - (g) to perform any functions as may be assigned to him by the President.
- (2) The Prime Minister shall perform his duties under the direction of the President and shall provide good leadership and be answerable to the President in respect of any matter of functions assigned to him by the President.

**45. Vote of no Confidence against the Prime Minister**

- (1) The Students Representatives Council may pass a special resolution of a vote of no confidence against the Prime Minister only if it is alleged that:
  - (a) he has committed acts which violates this Constitution; or
  - (b) he has conducted himself in such a way or manner that lowers the esteem of the office of the Prime Minister.

- (2) Subject to sub article (1) of this article, the procedures of motion for vote of no confidence against the Prime Minister shall be same procedures as provided for impeachment of the President.
- (3) Where a special resolution of vote of no confidence against the Prime Minister is passed by Students Representatives Council, the President shall dissolve the Cabinet and appoint new Prime Minister and Ministers.

**46. Ministers and Deputy Ministers**

- (1) There shall be Ministers and Deputy Ministers who shall be appointed by the President upon consultation with the Prime Minister and the Vice-President.
- (2) The Ministers and Deputy Ministers shall, before assuming their office, take and subscribe an oath of allegiance before the President.
- (3) The Ministers and Deputy Ministers while exercising their duties shall be under the supervision of the Prime Minister and answerable to the President.
- (4) In appointing Ministers and Deputy Ministers, the President shall considers gender and proportional representation of University Constituent Colleges, Schools and Institutes.

**47. Functions of the Ministers and Deputy Ministers**

- (1) The Ministers shall have the following functions:
  - (a) to perform the day to day activities of the respective Ministries;
  - (b) to prepare the budget of their respective Ministries and present them to the Prime Minister for approval before the same are tabled to the Students Representatives Council; and
  - (c) to perform any other function that may be directed by the Students Representatives Council or by the President.
- (2) The Deputy Ministers shall be assistants to the respective Ministers and shall perform any function as may be assigned by their respective Ministers.

**48. Students Cabinet**

- (1) There shall be a Students Cabinet, which shall composed of:
  - (a) President who shall be a Chairman;

- (b) Vice President;
- (c) Prime Ministers; and
- (d) Ministers.

(2) The Secretary General shall be the secretary to the Students Cabinet.

**49. Meeting of the Students Cabinet**

The President shall preside over all meeting of the Students Cabinet, in the absence of the President the Vice President shall preside the meeting and in the absence of the President and Vice President, the Prime Minister shall preside the meeting.

**50. Functions of the Students Cabinet**

The functions of the Students Cabinet shall be to advise the President in the discharge of his functions under this Constitution for attaining the objectives of the Organization.

**51. Secretary General**

There shall be a Secretary General who shall be appointed by the President.

**52. Functions of the Secretary General**

- (1) The Secretary General shall have the following functions to:
  - (a) Keep and maintain the minutes of the proceedings of the meetings of the Students Baraza and Students Cabinet;
  - (b) coordinate and organize meetings of the Students Baraza and Students Cabinet;
  - (c) be responsible for the circulation of relevant information to the members of the Students Baraza and Students Cabinet;
  - (d) to make available to the President and other Students Cabinet members all documents and reports relating to matters to be discussed at the Students Cabinet meeting;
  - (e) maintain correspondence between the Students Cabinet members and other stakeholders;
  - (f) keep files and minutes of the Students Cabinet; and
  - (g) perform any other duties as may be directed by the Students Baraza or Students Cabinet.

**PART FIVE**  
**STUDENTS ARBITRATION ORGAN**

**53. Students Arbitration Organ**

- (1) There shall be established the Students Arbitration Organ which shall be composed of:
  - (a) Chairperson who shall be appointed by the President;
  - (b) One representative from each University Campus; and
  - (c) Legal Officer of University.
- (2) Secretary of Students Arbitration Organ shall be appointed by the President among students.

**54. Powers of the Students Arbitration Organ**

- (1) The Student Arbitration Organ shall have the following powers:
  - (a) to resolve the misunderstanding between other organs of the Organization;
  - (b) to interpret the provisions of this Constitution;
  - (c) to advise or direct other organs of the Organization on matter pertaining to students affairs;
  - (d) to hear and determine any dispute between students or organs arising out from the implementation of this Constitution; and
  - (e) to do any other thing which does not contravene the provisions of this Constitution.
- (2) The Students Arbitration Organ shall have the powers to make and regulate its own procedures of handling and determine matters brought before it.
- (3) Without prejudice sub article (2) of this article, the Student Arbitration Organ may invite any student, staff of the University or any person to attend the meeting for the purpose of giving advice to that meeting.

**55. Tenure of members of the Students Arbitration Organ**

Save for the Legal Officer of the University, other members of Students Arbitration Organ shall hold office for one year.

**56. Meetings**

- (1) All meetings of the Students Arbitration Organ shall be convened by Chairperson.
- (2) Two third of the total number of members of the Students Arbitration Organ shall constitute a quorum.
- (3) The decision of Students Arbitration Organ shall be determine by consensus if there is disagreement between members, the decision shall be made by majority vote of members present and voting, and in the event of inequality of votes, the Chairperson shall have a casting vote.

**CHAPTER THREE**

**FINANCIAL MATTERS AND GENERAL PROVISIONS**

**PART ONE**

**FINANCIAL PROVISIONS**

**57. Sources of Organization Funds**

- (1) Sources of Organization funds shall be:
  - (a) students subscriptions fees;
  - (b) donation, contributions, gifts or investment;
  - (c) such sums as may be provided by University in the form of subsidy;
  - (d) fundraising activities; or
  - (e) any other money from any source as approved by the University.
- (2) All monies for the Organization shall be deposited into Organization Bank Account.

**58. Management of the Fund**

- (1) The Minister responsible for finance shall be the principal custodian of all financial records of the Organization.
- (2) The Minister responsible for finance shall deposit and administer all funds of the Organization to the Bank Account approved by the Students Cabinet.

- (3) The Minister responsible for Finance shall keep the Bank Account Cheque Book of the Organization.
- (4) For purpose of effecting payment from the Organization Account, the Students Cabinet shall nominate signatories which shall be approved by the Students Representatives Council.
- (5) The Minister responsible for finance shall prepare and present the annual budget and financial report before the Students Representatives Council.
- (6) The Minister responsible for finance shall prepare a financial report once per each semester and shall first submit to the Students Cabinet and thereafter shall be tabled before the Students Representatives Council.
- (7) Subject to the provisions of this Constitution, the Public Finance Act and other laws relating to the public funds shall apply in all financial transactions of the Organization.

**59. Contiguous expenditures**

- (1) The Minister responsible for finance may, when the emergence arise apply for contiguous expenditures out of the fund to the Prime Minister and President to meet the cost of an urgent and unforeseen needs for which no fund had been for provided for.
- (2) For avoidance of doubt, all financial matters of the Organization shall be governed by the Financial Regulations of the University.

**60. Financial Committee**

- (1) There shall be the Financial Committee of the Students Representatives Council composed of not more than four members of the members of Students Representatives Council appointed by Speaker.
- (2) The Committee shall be headed by a Chairperson among its members.
- (3) The members of the Committee shall have a financial knowledge to manage efficient of financial matters.
- (4) The Committee shall be the principal advisor of the Students Representatives Council on all financial matters and shall:

- (a) receive financial report from the Government before submitted to the Students Representatives Council for deliberation;
- (b) receive any proposed budget of the Government and prepare the comments to the Students Representatives Council;
- (c) advice the Students Representatives Council and the Government on other alternative ways of generating funds to support the operations of the Organization; and
- (d) perform any other matter related to finance of the Organization as may be assigned by the Students Representatives Council.

**61. Auditing of the Accounts**

- (1) The Student Organization Account shall be audited after every three months by the internal Auditor of the University.
- (2) The audited report shall be submitted to the Students Representatives Council for deliberation.
- (3) The Students Representatives Council may take any such action, where necessary, on the audit report presented before it and where possible may ask the Speaker to consult the Dean of the Students for assistance in the implementation of some of its resolutions.
- (4) The Students Cabinet shall be responsible to manage the funds, resources and other properties of the Organization on behalf of the students of University.

**62. Annual Budget**

- (1) The Minister of Finance shall prepare and lay before the Students Representatives Council during the first Session of Students Representatives Council explaining estimates of all revenue and expenditure for the Government.
- (2) The prepared budget shall reflect the objectives of the Organization and provisions of this Constitution to promote the general welfare of all the Students of the University.
- (3) The budget shall conform to the budgetary common principle of the University and shall have separate subheadings for:

- (i) expenses which inure to the benefit of the students, or some part thereof, directly; and
  - (ii) the expenses of the government and its officers, including office expenses, allowances, refreshments, transportation and other incidental expenses.
- (4) The approved budget shall be submitted to the head of Planning Department of the University who shall submit it to the University Management for deliberation.

**63. Payment of allowances**

- (1) Any student of the Organization may be paid allowance on such rate as shall be proposed by the Minister responsible for finance and submitted to the Students Representatives Council for resolution.
- (2) The resolution of Students Representatives Council made under sub article (1) of this article, shall be submitted to the Dean of Student for recommendation.

**PART TWO**  
**MISCELLANEOUS PROVISIONS**

**64. Students Electoral Committee**

- (1) There shall be established Students Electoral Committee which comprised of:
  - (a) Chairperson who shall be appointed by the President; and
  - (b) not more than three students elected by the Students Representatives Council.
- (2) The Electoral Committee shall have powers to supervise, coordinate and conduct free and fair elections.
- (3) The procedures and manner of conducting election shall be provided under the Students Election Regulations made by the Students Representatives Council.

**65. Amendments of the Constitution**

- (1) This Constitution may be amended only by at least two-thirds majority of total number of members present and voting at a special meeting convened for that purpose.



- (2) The proposed amendment of the Constitution shall be brought to the Students Representatives Council constituted for that purpose by the Minister responsible for the Constitution affairs.

**66. Halls of Residence**

- (1) There shall be in each Hall of Residence or Hostel a Committee which is responsible to discharge all duties in respect of such Residency or Hostel.
- (2) Each Hall of residence and Hostel shall have a Chairperson and Secretary to be elected by the member of the respective Hall or Hostel.

**67. Power to enter into agreement**

A contractual agreement shall not be reached by the Organization for the benefit of the Organization with any person unless it is signed by the President or any other office bearer duly authorized by him and approved by the Dean of Student.

**68. Dean of Students**

- (1) The Dean of Students of the University shall be a custodian of the Students of the University.
- (2) The Dean of Students of University shall be link between the University Management and the Organization.
- (3) The Dean of Students shall be the chief advisor and shall be entitled to attend all meetings of the Organization.
- (4) Without prejudice to the generality of the foregoing provision, the Dean of Students shall not extend his powers to direct governance of Organization.

**69. Relationship between Organization and other Organizations**

The Organization may, upon consultation with the Dean of Students enter any form of relationship with other students Organization which has similar interest.

**70. Breach of this Constitution**

Any students who violates any article of this Conmsitution shall be subject to

disciplinary proceedings as provided under this Constitution.

**71. Commencement of this Constitution**

This Constitution shall come into operation on the date upon approval by the University Council.